

Hugh J. Andersen Foundation

2007 Annual Report and Guidelines

White Pine Building
342 Fifth Avenue North
Bayport, MN 55003-1201
(651) 439-1557
Toll Free (888) 439-9508
FAX: (651) 439-9480

ABOUT THE HUGH J. ANDERSEN FOUNDATION

The Hugh J. Andersen Foundation was incorporated on March 2, 1962. The original Board members were Hugh J. and Jane K. Andersen, and Hugh's sister, Mary Andersen Hulings. They strongly embraced Andersen Family values learned from Fred, Molly, Isabel and Kitty Andersen: giving back to the community, being responsible citizens, and caring for their neighbors. The current board members continue to uphold this commitment, strive to build upon this spirit of philanthropy, and remain strongly supportive of the St. Croix Valley area.

The directors strive to instill in the next generation of Andersen family members the legacies passed on to them by the founders – the value of community and sharing. In 1994 the Next Generation Fund was created as a means for the next generation to learn the various aspects of philanthropy. The Next Generation Fund does not accept unsolicited requests as the members prefer to search out and fund organizations based upon their current geographic and program interest areas. It is with pride and excitement that the directors watch this generation of Andersen family members work together to develop their focus areas, embrace the values of their ancestors, and participate in the grantmaking process.

In 1994, Christine E. Andersen and Sarah J. Andersen each created their own fund within the Foundation to further promote their charitable interests in the community. Contributions from these Funds are Foundation grants, not individual gifts. The Christine E. Andersen Fund will accept letters of inquiry if the Fund has provided past support. The Sarah J. Andersen Fund does not solicit or accept requests.

2006-07 HIGHLIGHTS

In 2006-07, the Hugh J. Andersen Foundation awarded 261 grants for a total of \$3,680,546.00. The Hugh J. Andersen Foundation would like to highlight the following 2006-07 grants and community collaborations:

- In the second year of a grantmaker collaborative with the St. Croix Valley Community Foundation, \$20,000 in nonprofit management assistance grants were awarded to eight St. Croix Valley nonprofit organizations by the Hugh J. Andersen Foundation. Nonprofit organizations submit one application for up to \$2,500, and proposals are reviewed together by both Foundations.
- \$7,147 was granted to the St. Croix Valley Community Foundation for training and program support for the \$1 million Partners for the Future Nonprofit Endowment Matching program.
- \$14,050 was granted to the Stillwater Public Library for Public Wireless Internet Access at the recently expanded Stillwater Public Library.
- \$19,000 in general operating support was granted to the Phipps Center for the Arts in Hudson, Wisconsin. The Foundation has provided a total of \$442,450 to the Phipps since 1984.
- Capital grants were awarded to several St. Croix Valley Hospitals and Health Care Facilities including \$250,000 over two years to Lakeview Memorial Hospital in Stillwater, MN, \$100,000 to Amery Regional Medical Center in Amery, WI and \$50,000 to the Osceola Medical Center in Osceola, WI.
- \$500,000 was committed, to be paid out over five years, to the Amherst H. Wilder Foundation as part of the \$35.6 million Capital Campaign to build the new Wilder Center in St. Paul.

**HUGH J. ANDERSEN FOUNDATION
2007 ANNUAL REPORT**

**Arts & Humanities:
\$285,588.00**

ArtReach Alliance

*General operating support,
Valley Reads, and Summer
Tuesdays program*
\$23,000.00

The Children's Theatre Company

General operating support
\$9,000.00

CLIMB

General operating support
\$7,500.00

COMPAS

Arts Education program
\$18,000.00
Points Forward Capital Campaign
\$25,000.00

Duck Soup Players

General operating support
\$4,000.00

Franconia Sculpture Park

Capital support
\$30,000.00
*Community and Cultural Vitality/
At-Risk Outreach program*
\$10,000.00

Historic Union Depot

506 Fund Drive
\$6,000.00

Illusion Theater and School

Education programs
\$10,000.00

**In the Heart of the Beast Puppet and
Mask Theatre**

*Equipment and Facility
Improvements*
\$15,000.00
General operating support
\$5,000.00

The Loft

Basic Needs Program
\$3,000.00

Minnesota Historical Society

General operating support
\$5,000.00

Minnesota Humanities Commission

General operating support
\$9,000.00

Mixed Blood Theatre Company

*2006-07 St. Croix Valley
Educational Touring Shows*
\$6,500.00

**Ordway Center for the Performing
Arts**

Education at Ordway Center
\$10,000.00

Park Square Theatre Company

*St. Croix Valley Education
program*
\$7,500.00

The Phipps Center for the Arts

General operating support
\$19,000.00

River Falls Community Arts Base

Focusing the CAB Board
\$2,200.00
*General operating support and
Children's Poetry project*
\$5,000.00

St. Croix ArtBarn

*General operating support and
Ceramics Studio Improvements*
\$12,000.00

St. Croix Festival Theatre

General operating support
\$8,000.00
*Getting It Right Leadership
Development program*
\$2,500.00

**St. Croix Valley Community
Foundation**

St. Croix Valley Arts Survey
\$6,888.00
White Pine Festival
\$10,000.00

**SteppingStone Theatre for Youth
Development**

*St. Croix Valley Schools Theatre
Residencies*
\$8,500.00

Young Audiences of Minnesota

General operating support
\$8,000.00

**Community Development:
\$229,997.00**

Bayport Public Library Foundation

Long Range Strategic Planning
\$20,000.00

**Charities Review Council of
Minnesota**

General operating support
\$7,000.00

The Foundation Center

General operating support
\$2,500.00

Independent School District 834

*St. Croix Valley Area Community
Family Center Planning*
\$20,000.00

Independent Sector

*2006 Annual Conference
Scholarships*
\$10,000.00

**The League of Women Voters
Minnesota Education Fund**

Power of 3 Capital Campaign
\$25,000.00

Local Initiatives Support Corporation

General operating support
\$7,000.00

MAP for Nonprofits

*General operating support and
St. Croix Valley projects*
\$10,000.00

Minnesota Council of Nonprofits

General operating support
\$5,000.00

Minnesota Food Association

*Next Steps for Immigrant Farmers
program*
\$10,000.00

Polk County Library Federation

Teens @ the Library program
\$8,300.00

Rondo Community Land Trust

General operating support
\$7,500.00

**HUGH J. ANDERSEN FOUNDATION
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St. Croix Valley Community Foundation

General operating support and Valley Arts Initiative
\$30,000.00

Partners for the Future Initiative
\$7,147.00

Stillwater Public Library

Public Wireless Internet Access
\$14,050.00

Two Rivers Community Land Trust

General operating support and capital support
\$45,000.00

West Wisconsin Land Trust

Nonprofit Management Conference
\$1,500.00

Education:

\$245,236.00

A Chance To Grow

General operating support
\$20,000.00

Bell Museum - University of Minnesota Foundation

St. Croix Valley Education programs
\$5,000.00

Duluth Children's Museum

General operating support
\$12,000.00
Program expansion
\$40,000.00

Eco Education

Urban Environmental Education programs
\$5,000.00

Fred C. and Katherine B. Andersen Elementary School

2006-07 Arts Enrichment programs
\$9,736.00

LDA of Minnesota

General operating support
\$9,000.00

Minnesota Children's Museum

General operating support
\$20,000.00

Minnesota Literacy Council

General operating support
\$8,000.00

Minnesota Minority Education Partnership

General operating support
\$4,000.00

Minnesota Planetarium Society

Exploradome program
\$10,000.00

School District of New Richmond

Parents as Partners program
\$18,000.00

Northern Waters Literacy

General operating support
\$18,000.00

PACER Center

Let's Prevent Abuse program
\$6,000.00

Saint Paul Area Council of Churches

Project SPIRIT/Freedom School
\$7,000.00

Science Museum of Minnesota

General operating support
\$8,500.00
Kitty Andersen Youth Science Center Strategic Planning
\$16,000.00

Skits Outreach Services

General operating support
\$22,000.00

United Negro College Fund

General operating support for Minnesota and Wisconsin
\$7,000.00

Environment:

\$130,100.00

Carpenter St. Croix Valley Nature Center

General operating support
\$10,000.00
Phase Two Strategic Planning
\$1,600.00

The Kinnickinnic River Land Trust

General operating support
\$7,000.00

Land Stewardship Project

St. Croix River Valley Buy Fresh, Buy Local campaign
\$20,000.00

Peta Wakan Tipi

Dream of Wild Health program
\$10,000.00

The Raptor Center - University of Minnesota Foundation

Education program
\$10,000.00
Raptor Center strategic planning
\$12,500.00

West Wisconsin Land Trust

General operating support and environmental education programs for Pierce, Polk, St. Croix Counties
\$8,000.00

Wildlife Rehabilitation Center of Minnesota

Campaign to Fledge Capital Campaign
\$25,000.00
General operating support
\$14,000.00

Wildlife Science Center

General operating support
\$12,000.00

Health:

\$658,500.00

ABC for Rural Health

Polk County HealthWatch
\$10,000.00

African Assistance Program

HIV/AIDS Workshops for African Immigrants
\$15,000.00

AIDS Resource Center of Wisconsin

Primary Medical Care for HIV Positive Individuals in Pierce, Polk, and St. Croix Counties
\$5,000.00

**HUGH J. ANDERSEN FOUNDATION
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The Aliveness Project

General operating support
\$5,000.00

Amery Regional Medical Center

Capital Campaign
\$100,000.00

**Amigos De Las Americas -
Minneapolis/St. Paul Chapter**

2007 Scholarships
\$13,500.00

Children's Defense Fund Minnesota

Covering Kids and Families
\$10,000.00

Children's Hospitals and Clinics

*Midwest Children's Resource
Center*
\$16,000.00

Clare Housing

*General operating support and
capital support*
\$32,000.00

Courage Center

*Courage St. Croix General
operating support*
\$30,000.00

CSD of Minnesota

*HIV/AIDS Prevention Education
and Testing*
\$7,000.00

**Gillette Children's Hospital
Foundation**

General operating support
\$12,000.00
Sleep Study Laboratory
\$15,000.00

Hope House of St. Croix Valley

General operating support
\$20,000.00

Indian Health Board of Minneapolis

St. Paul Satellite Clinic
\$25,000.00

Lakeview Memorial Hospital

*Best Medicine: The Campaign for
Lakeview Hospital*
\$125,000.00

**Melpomene Institute for Women's
Health**

General operating support
\$9,000.00

Minnesota AIDS Project

Legal Services program
\$11,000.00

MOAPPP

General operating support
\$9,000.00

**Minnesota Religious Coalition for
Reproductive Choice**

General operating support
\$5,000.00

Neighborhood Health Care Network

*489-CARE Planning and
Assessment*
\$15,000.00

Open Cities Health Center

General operating support
\$10,000.00

Osceola Medical Center

*Medical Center Capital
Campaign*
\$50,000.00

People Incorporated

General operating support
\$5,000.00
*Safe Haven Housing and Services
in Ramsey County project*
\$50,000.00

**Pierce County Department of Public
Health**

Dental Health Clinic
\$10,000.00

**Planned Parenthood of
Minnesota/South Dakota**

General operating support
\$8,000.00

Portico Healthnet

General operating support
\$20,000.00

Regions Hospital Foundation

*HIV Clinic/Gap Fund and Sexual
Assault Nurse Examiner program*
\$12,000.00

**Southside Community Health
Services**

St. Croix Family Medical Center
\$25,000.00

**West Side Community Health
Services**

*Health Start School Based Clinics,
HIV/AIDS Program and Transitional
Funding*
\$41,000.00

**Human Services:
\$1,912,125.00**

Ain Dah Yung (Our Home) Center

General operating support
\$10,000.00

All Saints Lutheran Church

Community Meal program
\$3,000.00

**American Diabetes Association,
Minnesota Area**

Camp Needlepoint/Daypoint
\$5,000.00

**American Red Cross, St. Croix Valley
Chapter**

General operating support
\$35,000.00

Autism Society of Minnesota

Summer Camping programs
\$6,000.00

Avenues for Homeless Youth

General operating support
\$5,000.00

**Basic Needs, Inc. of South
Washington County**

General operating support
\$8,000.00

**Big Brothers Big Sisters of
Northwestern Wisconsin**

*General operating support for
Pierce and St. Croix Counties*
\$7,000.00

**Big Brothers Big Sisters of the Greater
Twin Cities**

General operating support
\$6,000.00

**HUGH J. ANDERSEN FOUNDATION
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Boys & Girls Clubs of the Twin Cities
*General operating support for East
 Metro programs*
 \$9,000.00

Bridging, Inc.
*General operating support and
 children's twin beds*
 \$11,000.00

Camp Fire USA Minnesota Council
*Washington County Club
 programs*
 \$5,500.00

Camphill Village Minnesota
*General operating support and
 capital support*
 \$22,000.00

Casa de Esperanza
*General operating support and
 Leadership Restructuring to
 Implement Strategic Plan*
 \$27,000.00

**Catholic Charities of the
 Archdiocese of St. Paul and
 Minneapolis**
Dorothy Day Center
 \$12,000.00

The Center for Victims of Torture
General operating support
 \$14,000.00

Central Community Housing Trust
*General operating support for East
 Metro programs*
 \$5,000.00

Centro Legal
Proyecto Ayuda (Project Help)
 \$5,000.00

**Children's Home Society and Family
 Services**
*General operating support for
 Washington County*
 \$15,000.00

Children's Safety Centers Network
General operating support
 \$22,000.00

**Chippewa Valley Chapter of the
 American Red Cross**
*General operating support for
 Pierce County*
 \$8,000.00

Chrysalis, A Center for Women
General operating support
 \$8,000.00

CLUES
General operating support
 \$7,000.00

CommonBond Communities
St. Paul Family Advantage Centers
 \$10,000.00

Community Action
Youth programs
 \$4,000.00

Community Referral Agency
General operating support
 \$20,000.00

**Community Volunteer Service and
 Senior Centers**
*Bayport Senior Center and
 General operating support*
 \$70,925.00

Crisis Connection
*Community Call Center Software
 Upgrades*
 \$8,000.00
General operating support
 \$5,000.00

Croixdale
Capital Campaign
 \$55,000.00

District 202
*General operating support and
 Capital Campaign Planning*
 \$30,000.00

East Metro Women's Council
General operating support
 \$30,000.00

Energy CENTS Coalition
*Washington County Energy
 Savings program*
 \$10,000.00

Epilepsy Foundation of Minnesota
Camp Oz
 \$3,500.00

Episcopal Community Services
*Stillwater and St. Paul Family
 Resource Centers and the St. Paul
 Ready for Success program*
 \$10,000.00

**Face to Face Health and Counseling
 Service**
*SafeZone Center for Homeless
 and Runaway Youth*
 \$8,000.00

**Family Resource Center St. Croix
 Valley**
General operating support
 \$25,000.00

FamilyMeans
*General operating support and
 Community Health Action Team*
 \$55,000.00
Strategic Planning
 \$2,500.00

Friendship Ventures
Financial Assistance program
 \$5,000.00
Renovation of Eden Wood Center
 \$25,000.00

Genesis II for Families
Next Phase Youth Services
 \$13,000.00

Girl Scout Council of St. Croix Valley
General operating support
 \$43,000.00

**Greater Minneapolis Council of
 Churches**
Metro Paint-A-Thon
 \$4,000.00

Greater Twin Cities United Way
211 Technology Upgrades
 \$10,000.00

Hearthstone of Minnesota
General operating support
 \$12,000.00

**HUGH J. ANDERSEN FOUNDATION
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HOME Line

General operating support for Ramsey and Washington Counties
\$11,000.00

Home of the Good Shepherd

Rose Center and Wellsprings Living Center
\$7,000.00

HOPE Adoption and Family Services International

General operating support
\$6,000.00

Human Services, Inc. in Washington County, MN

General operating support
\$9,000.00

Hunger Solutions

Food Shelf Capacity Building program
\$10,000.00

Immigrant Law Center of Minnesota

General operating support for Washington County
\$10,000.00

Interfaith Caregivers of Polk County

Financial Management and Board Planning
\$2,500.00

Jeremiah Program

General operating support for St. Paul programs
\$10,000.00

Kinship of Polk County

Fundraising Planning
\$2,500.00
General operating support
\$10,000.00

Lakes Area Youth Service Bureau

General operating support
\$6,000.00

Loaves and Fishes Too

General operating support
\$20,000.00

Lutheran Social Service of Minnesota

Safe House emergency shelter for teens
\$20,000.00
Together For Youth program
\$7,000.00

Lutheran Volunteer Corps

General operating support for Minnesota programs
\$5,000.00

Mental Health Association of Minnesota

Individual Advocacy program
\$5,000.00

Merrick Community Services

General operating support
\$8,000.00

Metropolitan Interfaith Council on Affordable Housing

East Metro Affordable Housing Campaign
\$10,000.00

Minnesota Work Incentives Connection

Transition project
\$10,000.00

National Council of Jewish Women

Marice Halper Leadership Fund
\$5,000.00

Neighborhood House

General operating support
\$17,000.00

New Richmond Community Foundation

YOUTH and Families Initiative
\$9,500.00

Operation HELP

General operating support
\$8,500.00

Opportunity Neighborhood Development Corporation

Ames Lake Resident Services program
\$6,000.00

OutFront Minnesota Community Services

General operating support
\$10,000.00

Philadelphia Community Farm

General operating support
\$10,000.00

Positive Alternatives

TeenCare Crisis Intervention Program in Pierce, Polk and St. Croix Counties
\$12,000.00

Prevent Child Abuse Minnesota

General operating support and Stillwater Chapter development
\$12,000.00

Project for Pride in Living

General operating support
\$8,500.00

Rainbow Families

General operating support
\$8,000.00

Rebuild Resources

General operating support
\$9,000.00

Resource Center for Fathers & Families

East Metro programs
\$17,000.00

Resources for Child Caring

General operating support
\$8,000.00

Ronald McDonald House Charities

General operating support
\$6,000.00

St. Croix Area United Way

St. Croix Area United Way and United Way of Polk County annual campaign support
\$32,000.00

St. Croix Valley Disability Coalition

Volunteer Driver program
\$15,000.00

**HUGH J. ANDERSEN FOUNDATION
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St. Croix Valley Habitat for Humanity
Home Construction, Land Purchases and General operating support
\$100,000.00

St. Croix Valley Restorative Justice Program
General operating support
\$11,000.00

The Saint Paul Foundation
Community Sharing Fund - Washington County
\$10,000.00

Salvation Army of Wisconsin and Upper Michigan
General operating support for Grace Place, Faith House and House of Blessings
\$22,000.00

The Salvation Army, Northern Division
Firewall Youth Center and Skate Park
\$7,000.00

Second Harvest Heartland
General operating support
\$15,000.00

Southern Minnesota Regional Legal Services
General operating support for Washington County
\$10,000.00

Special Olympics Minnesota
St. Croix Valley Lumberjacks
\$10,000.00

St. Croix Valley Sexual Assault Response Team
Crisis Center Renovation
\$20,000.00

Store To Door
General operating support and Technology Installation
\$23,000.00

Sub-Saharan African Youth & Family Services
Women's Self-Sufficiency program
\$5,000.00

Theresa Living Center
General operating support
\$7,000.00

Tubman Family Alliance
General operating support
\$22,000.00

Turningpoint for Victims of Domestic and Sexual Violence
General operating support
\$17,000.00

Twin Cities Habitat for Humanity
General operating support and WomenBuild 2007
\$75,000.00

United Way St. Croix Valley
General operating support for the 2005-06 United Way of St. Croix County Annual Campaign
\$27,500.00
United Way of St. Croix County and River Falls Merger project
\$10,000.00

Valley Outreach
Food Shelf
\$20,000.00
General operating support
\$37,000.00
Nonprofit Organizational Development and Fundraising Capacity Building
\$2,500.00

West Central Wisconsin Community Action Agency
General operating support
\$47,000.00

Western Dairyland Economic Opportunity Council
Pierce, Polk and St. Croix County Child Care Partnership Resource and Referral Center
\$11,000.00

Amherst H. Wilder Foundation
Jackson Street Village Supportive Services program
\$30,000.00
Wilder Center Capital Campaign
\$100,000.00

Wilderness Inquiry
Capacity building project
\$20,000.00
General operating support
\$7,000.00

Women's Advocates
General operating support
\$13,000.00

Women's Foundation of Minnesota
girlsBEST Initiative and the fund>>forward Capital Campaign
\$25,000.00

WomenVenture
General operating support and WomenBuild 2006
\$25,000.00

YMCA of Greater Saint Paul
Camp St. Croix, Camp Widjiwagan, and Camp Du Nord
\$40,000.00

Young Life in the St. Croix Valley
RealLife and Leadership programs for at-risk youth
\$6,000.00

YWCA of St. Paul
Transitional Housing program
\$13,000.00

Youth Service Bureau
General operating support
\$45,000.00
Volunteer Development program
\$2,200.00

**HUGH J. ANDERSEN
FOUNDATION:
\$3,523,546.00**

**HUGH J. ANDERSEN FOUNDATION
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**CHRISTINE E. ANDERSEN FUND:
\$43,000.00**

Aid To International Medicine
Addis Ababa Fistula Hospital
\$1,500.00

Innocence Project
General operating support
\$5,500.00

International Rescue Committee
General operating support
\$5,500.00

KPFK
General operating support
\$5,500.00

National Gulf War Resource Center
General operating support
\$11,000.00

Save the Children
General operating support
\$4,000.00

University of Minnesota Foundation
*University of Minnesota Talented
Youth Mathematics program*
\$10,000.00

**SARAH J. ANDERSEN FUND:
\$14,000.00**

**American Red Cross, St. Croix Valley
Chapter**
Disaster Relief
\$1,000.00

Girl Scout Council of St. Croix Valley
General operating support
\$1,000.00

**Humane Society for Companion
Animals**
*General operating support for
East Metro*
\$2,000.00

The Phipps Center for the Arts
General operating support
\$1,000.00

**The Raptor Center - University of
Minnesota Foundation**
General operating support
\$1,000.00

St. Croix Valley Community Foundation
Valley Arts Initiative
\$6,000.00

Wildlife Science Center
General operating support
\$2,000.00

**NEXT GENERATION FUND:
\$100,000.00**

The Carter Center
Guinea Worm Eradication program
\$5,000.00

Casa de Esperanza
General operating support
\$2,500.00

The Center for Victims of Torture
*General operating support for
Minnesota programs*
\$8,000.00

Centro Legal
General operating support
\$2,000.00

Children's Hospitals and Clinics
*Midwest Children's Resource
Center*
\$9,000.00

Clare Housing
General operating support
\$2,500.00

East Metro Women's Council
General operating support
\$7,000.00

**Face to Face Health and Counseling
Service**
*SafeZone Center for Homeless
and Runaway Youth*
\$6,000.00

FamilyMeans
Community Health Action Team
\$3,000.00

Genesis II for Families
Next Phase Youth Services
\$4,000.00

Hope House of St. Croix Valley
General operating support
\$4,000.00

Lutheran Social Service of Minnesota
*Safe House Emergency Shelter
for Teens*
\$2,000.00
Together For Youth program
\$3,500.00

Portico Healthnet
Health Education programs
\$7,000.00

Positive Alternatives
*TeenCare in Pierce, Polk and
St. Croix Counties*
\$4,000.00

**The Raptor Center - University of
Minnesota Foundation**
General operating support
\$5,000.00

Skills Outreach Services
General operating support
\$2,000.00

**HUGH J. ANDERSEN FOUNDATION
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Southern Minnesota Regional Legal Services

Housing Alliance Law Office
\$3,000.00

Tubman Family Alliance

Washington County crisis services
\$4,500.00

Twin Cities Habitat for Humanity

International Housing Development
\$4,000.00

Two Rivers Community Land Trust

General operating support
\$1,500.00

West Side Community Health Services

Health Start School Based Clinics
\$3,000.00

Wildlife Rehabilitation Center of Minnesota

General operating support
\$2,000.00

Wildlife Science Center

Education programs
\$3,000.00

Youth Service Bureau

General operating support
\$2,500.00

**Total Grants made by Funds:
\$157,000.00**

**TOTAL ALL GRANTS
3/1/06 TO 2/28/07:
\$3,680,546.00**

**TOTAL NUMBER OF
GRANTS PAID: 261**

FINANCIAL STATEMENTS*
February 28, 2007 and February 28, 2006

	February 28, 2007	February 28, 2006
Statement of Financial Position		
Assets		
Cash & Equivalent	\$ 71,859	\$ 313,322
Corporate Bonds	4,848,581	4,963,603
Preferred & Common Stocks	<u>91,102,889</u>	<u>85,247,385</u>
Total Assets	\$ <u>96,023,329</u>	\$ <u>90,524,310</u>
Statement of Activities		
Income		
Interest & Dividends	\$ 1,763,474	\$ 1,735,173
Realized Gains & Losses	1,056,390	1,666,073
Unrealized Gains & Losses	<u>6,815,942</u>	<u>13,538,385</u>
Total Income	\$ <u>9,635,806</u>	\$ <u>16,939,631</u>
Expenses		
Investment and Other Expenses		
Advisory & Custodian Fees	\$ 51,360	\$ 44,958
Accounting & Administrative Expenses	16,079	7,025
Foreign & Excise Taxes	28,499	61,852
Program Costs		
Grants Paid	3,680,546	3,689,480
Accounting & Administrative Expenses	<u>360,303</u>	<u>363,043</u>
Total Expenses	\$ <u>4,136,787</u>	\$ <u>4,166,358</u>
Increase in Net Assets	\$ 5,499,019	\$ 12,773,273
Net Worth - Beginning of Year	<u>90,524,310</u>	<u>77,751,037</u>
Net Worth - End of Year	\$ <u>96,023,329</u>	\$ <u>90,524,310</u>

*Statements based on market values

GRANT GUIDELINES

The Foundation is particularly interested in asset-based programs created, initiated, supported or staffed by the constituency for whom benefits are sought. This type of effort builds upon and further develops individual and community capacities. These programs or projects are internally motivated and organized, rather than need-based, service-oriented systems brought in and directed by non-constituents.

The Foundation's primary geographic focus area is the St. Croix Valley: Washington County in Minnesota and Pierce, Polk and St. Croix Counties in Wisconsin. Programs in St. Paul, Minnesota unduplicated in the St. Croix Valley and utilized by St. Croix Valley residents may also be considered.

From time to time the Foundation may consider programs in other parts of the Twin Cities Metropolitan Area and Greater Minnesota. Please contact the Program Director prior to submitting a proposal to determine if the program might be of interest to the Foundation.

Within the primary geographic focus areas, the Foundation is particularly interested in direct service programs:

FOCUS

- ♦ Serving children and youth, especially those that provide personal development activities.
- ♦ Providing various social support services to the community at large.
- ♦ Providing access to health-related services and information.
- ♦ Providing educational opportunities and enrichment to the general community.

The Foundation will only consider the following types of programs and organizations if services are provided in the St. Croix Valley - Washington County in Minnesota and Pierce, Polk and St. Croix Counties in Wisconsin:

- ♦ Special projects or programs in public schools.
- ♦ Programs for individuals with developmental or physical disabilities.
- ♦ Programs for seniors.
- ♦ Public/civic projects and activities.

Hugh J. Andersen Foundation:

- ◆ Awards grants only to qualified charitable organizations that are designated as tax exempt under Internal Revenue Service Code 501(c)(3) and are not classified as private foundations.
- ◆ Does not make loans, and does not provide grants or scholarships to individuals.
- ◆ Does not provide grants for lobbying activities, fundraising dinners and events, or travel.
- ◆ **Will generally not consider** the following types of organizations and programs for funding:
 - Agencies/Divisions/Councils/Programs that have counterparts in St. Paul or the St. Croix Valley
 - Arts Organizations exclusively focused on Music, Dance or Visual Arts
 - Athletic Teams
 - Business/Economics Education
 - Child Care Centers
 - Civic Action Groups
 - Debt or After the fact situations
 - Immigration/Refugee Issues and Programs
 - Independent Media Productions
 - Political/Voter Education
 - Private or Alternative Schools
 - Religious Institutions

RESTRICTIONS

In addition, the Foundation:

- ◆ **Will generally not fund** the entire budget for a project, but prefers to be part of an effort that is supported by a number of sources.
- ◆ Considers major endowment and capital requests for funding to be a low priority.
- ◆ Does not provide funding through fiscal agents.
- ◆ Considers letters of inquiry. Letters of inquiry are reviewed at the Foundation's next board meeting. If the board determines that the request falls within its guidelines and interests, a full proposal will be requested from the applicant for review at the following board meeting.
- ◆ **Deadlines** for submitting proposals or letters of inquiry are **March 15, June 15, August 15, and November 15**. When a deadline occurs on a weekend or holiday, the deadline will be the next working day.
- ◆ Proposals or letters of inquiry must be received in the Foundation's office (**not postmarked**) on or before the deadline date. Hand delivered applications must be received in the Foundation's office by 5:00 p.m. on the day of the deadline. **Faxed or e-mailed applications will not be considered.**
- ◆ Applicants will be notified within four weeks of the deadline if their proposal is to be considered by the Foundation's Board of Directors. **Final funding decisions** will usually be mailed out within four weeks after the board meeting.
- ◆ The Board considers requests in June, September, November and February.

APPLICATION

The Foundation requires a full proposal when applying for a grant. A full proposal consists of **all** the following:

- **Hugh J. Andersen Foundation Request Cover Form.**
- **Hugh J. Andersen Foundation Grant Proposal Checklist.**
- **All other documentation as indicated on the Checklist.**

Copies of the Request Cover Form and Grant Proposal Checklist are included in this annual report. For ease of use, the forms may be replicated using your computer or are available from our website www.srinc.biz/hja/forms.html.

The Foundation *prefers* the use of the Hugh J. Andersen Foundation Request Cover Form for a complete proposal; however, the Foundation will accept the Minnesota Common Grant Application Form provided the Foundation's Request Cover Form and Grant Proposal Checklist are also included. Requests will be considered only when all materials have been received. In order to treat all applications fairly, the Foundation will adhere strictly to established guidelines. **If your proposal is incomplete** or is missing the Request Cover Form or Grant Proposal Checklist, further information will be requested which will result in a delay in processing the request.

**REPORTING
REQUIREMENTS**

Reports and Evaluations will be required of all grantees receiving what the board considers to be major support. Prior to the release of funds, a grant agreement letter must be signed which sets forth the condition of the grant and reporting requirements. Forms are included with the agreement letter which must be used for the scheduled reports. The Foundation accepts the Minnesota Common Report Form.

**HOW TO SUBMIT
YOUR PROPOSAL**

The Foundation is conscious of the environment and does not want proposals to be bound or placed in folders or other casings. Therefore, please submit one **unbound** copy of your proposal and limit the length to 10 pages exclusive of attachments. Please do not send videotapes, compact discs or digital video discs.

ONE COPY OF YOUR UNBOUND REQUEST CAN BE DIRECTED TO:
Brad Kruse, Program Director
Hugh J. Andersen Foundation
White Pine Building
342 Fifth Avenue North
Bayport, MN 55003-1201
Office: (651) 439-1557 Fax: (651) 439-9480 Toll Free: (888) 439-9508
www.srinc.biz
E-mail: hjafdn@srinc.biz

Board of Directors

Sarah J. Andersen, President
Bayport, MN

Stephen S. Wolfson, Vice President
Malibu, CA

William H. Rubenstein, Secretary - Treasurer
Alpine, TX

Christine E. Andersen
Grant, MN

Lisa W. Copeland
Scarsdale, NY

Program Management and Administration

SRI provides foundation administrative services for the Hugh J. Andersen Foundation.

Brad Kruse, Program Director
Sam Fleitman, Program Officer

Address:

SRI
White Pine Building
342 Fifth Avenue North
Bayport, MN 55003-1201
www.srinc.biz

Phone: (651) 439-1557
Toll Free: (888) 439-9508
Fax: (651) 439-9480

Memberships

- Association of Small Foundations
- Council on Foundations
- Donors Forum of Wisconsin
- The Foundation Center
- Minnesota Council on Foundations

Website

The Foundation's most recent Form 990pf and annual report can be viewed at the website: www.srinc.biz/hja/index.html.